



Federal Emergency Management Agency

Washington, D.C. 20472

MEMORANDUM

FOR: Search Working Group
Chair

DATE: 3-10-03

FROM: Canine Working Group

SUBJECT: Canine Working Group Meeting Minutes

Please find the attendance and agenda items addressed at the recent Canine Work Group conference call:

MEETING DATE(s) >>		2-28-03	Call Number 56
MEMBERSHIP / ATTENDANCE			
Bruce Speer [chair]			
Member	Y/N	Member	Y/N
Ann Wichmann	Y		
Anne Trout	Y		
Teresa MacPherson	Y		
Chris Selfridge	Y		
Shirley Hammond	Y		
Rory Rehbeck	N		
Bruce Berry (SWG)	N		
Hugh Bouchelle (FEMA)	N		

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AGENDA ITEMS/DISCUSSION

- Minutes
- Evaluators
- Evaluator Roster
- Face-to-Face Meeting

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PROPOSED ACTIONS

□ **Minutes**

- The minutes from conference call dated 2-14-03 were accepted and will be posted.

□ **New Evaluators**

- Mary Flood (UTTTF1) handler is hereby approved to begin the Shadow Process as her paperwork was signed and dated prior to the moratorium

□ **Evaluator Tracking**

- Shadows are to be included in the tracking system
- All evaluators now in the system will receive a memo and the tracking form. They must submit a completed form of their evaluator history to be included on the current Roster. The forms are due in to Lynne Englebert by March 15, 2003

□ **Face to Face meeting**

- Develop outline for budget of \$100,000 designated for Canine

NEXT CALL

- March 14, 2003 0900EST