



# Federal Emergency Management Agency

Washington, D.C. 20472

## MEMORANDUM

**FOR:** Search Working Group  
Chair

**DATE:** 1-9-04

**FROM:** Canine Working Group

**SUBJECT:** Canine Working Group Meeting Minutes

Please find the attendance and agenda items addressed at the recent Canine Work Group conference call:

MEETING DATE(s) >>		1-9-04	Call Number 69	
MEMBERSHIP / ATTENDANCE				
Bruce Speer [chair]				
Member	Y/N	Member	Y/N	
Ann Wichmann	Y			
Anne McCurdy	Y			
Teresa MacPherson	Y			
Shirley Hammond	Y			
Rory Rehbeck (SWG)	N			
Bruce Berry (SWG)	N			
Dean Scott (FEMA)	N			

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**AGENDA ITEMS/DISCUSSION**

- Minutes
- CSST course
- New Evaluators
- Certificates
- Test SOPs

## **PROPOSED ACTIONS**

### **Minutes**

The minutes from conference call dated 12-19-03 were accepted and will be posted.

### **CSST course**

The current CSST course is under revision, but will be posted on the disasterdog.org website as a training tool and an informational aide with the understanding that it is a living document.

### **New Evaluators**

Approved to Begin type I Shadow Process:  
Rex lanson CATF3 STM

### **Certificates**

FEMA has issued all outstanding evaluation certificates – teams should advise their Rep if they do not receive them by the end of January. They are being mailed to TF Program managers.

### **Test SOPs**

Still under discussion—verbiage as to guidelines for construction of holes  
Add that a majority of the Evaluators need to be flown in with enough time to set up, under the supervision of the “Chief Evaluator”.

Note: Via email, the subcommittee has approved extensions for recertifications of Don Lassig and Sky (CA) and Ben Ho and Argus (CA).

## **NEXT CALL**

■ **Feb 20<sup>th</sup>, 2004 0900 EST**