

MEMORANDUM

U.S. Department of Homeland Security



FEMA

DATE: November 28, 2005

FOR: Rory Rehbeck, Chair
Search Working Group

FROM: Canine Sub-Committee

SUBJECT: Canine Sub-Committee Meeting Minutes

Please find the attendance and agenda items addressed on the recent Canine Sub-committee conference call:

MEETING DATE(s) >>		11-28-05	Call # 92
MEMBERSHIP / ATTENDANCE			
Member	Y/N	Member	Y/N
Teresa MacPherson, Chair	Y/Y		
Debra Tosch	Y/Y		
John Dean	Y/Y		
Mike Marks	Y/N		
John Gilkey	Y/Y		
Cathy Schiltz	Y/Y		
Dean Scott (FEMA)	N/Y		
Bruce Berry (SWG)	N/Y		

AGENDA ITEMS/DISCUSSION

- 1) Minutes from October conference call
- 2) New Evaluators
- 3) K9 Coordinator Telecon
- 4) Evaluator Telecons
- 5) Face to Face Meeting 2006
- 6) Other:

Short term problem--Does a current Type 2 need to take the FSA to apply for evaluation in '06? (It could happen that the T-2's certified in Dec will have to take an FSA the very next month to apply for testing--suggest that the Type 2 is good for 6 months?)

Rostered evaluators with no other Task Force involvement

SOPs for test apps (saving spots)

Request from TN to have eval in front of CSST

System wide k9 travel vest

- 7) Next call

PROPOSED ACTIONS

1. Minutes from 10-20-05 conference call approved
2. Evaluators
 - New Evaluators approved:
 - Roxanne Dunn, CO-TF1, Handler
 - Lead Evaluators approved:
 - Amy Rising, NE-TF1, Handler
 - Evaluator Apps accepted:
 - John Preston, CA-TF3, STM
 - Karen Meadows VA-TF2, Handler
3. Canine Coordinator Telecon
 - November 30
 - 2:00pm EST
 - Reviewed the agenda to prepare for the call
 - Added discussion of SOPs for test apps
4. Evaluator Telecon
 - Reviewed the agenda
 - One unexcused absence, evaluator is moved to alternate pool
 - Upon second unexcused absence, the evaluator will need to go through the shadow process again
5. CSC face to face
 - January 7,8,9
 - Fairfax Courtyard Marriott in Fairfax, VA

Page Three

6. Does a current Type 2 need to take the FSA to apply for evaluation in 2006?
 - The Type 2 is good for six months, as is the FSA.
7. Will run the system wide issue of those affiliated with Task Forces that are no longer involved in the US&R system through the SWG
 - Brought to subcommittee's attention due to evaluators rostered with task force but no longer active with task force
8. SOPs for test apps (saving spots)
 - Will consider making a recommendation to test announcements, applications and protocol
9. Request from TN to have eval in front of CSST
 - Teresa will notify TN that there is no additional funding for the March CSST and ask if they still wish to host a test with the CSST
 - Only FEMA funding for CSST is in California in October
10. System Wide K9 Travel vest
 - Subcommittee members will bring samples to face to face
 - Will have National US&R patch on each side and can have TF affiliation patch as well
11. As of 1/1/06 we will allow toy rewarding at bark alert exercise
 - No food/same as rubble
 - Will re-write at face-to face
12. Capping evaluator apps:
 - Will stop taking applications at end of year.
 - Will discuss how/when to lift at face to face

Next Conference call December 29th at Noon EST