

MEMORANDUM

U.S. Department of Homeland Security



FEMA

DATE: 06 July 2006

FOR: Rory Rehbeck, Chair
Search Working Group

FROM: Canine Sub-Committee

SUBJECT: Canine Sub-Committee Telecon Minutes

Please find the attendance and agenda items addressed on the 06 July 2006 Canine Sub-committee conference call:

MEETING DATE(s)		07/06/2006	Call # 100
MEMBERSHIP / ATTENDANCE			
Member	Y/N	Guest	Y/N
Teresa MacPherson, Chair	Y	Rory Rehbeck (SWG)	N
Mike Marks	Y	Jen Massey (scribe)	N
Joe Caputo	Y		
Cathy Schiltz	Y		
John Dean	Y		
Darren Bobrosky	Y		
Debra Tosch	Y		

AGENDA ITEMS/DISCUSSION

- 1) Minutes from 21 June 2006 Conference Call
- 2) Review of TFL Meeting
- 3) Evaluator Conference Calls
 - a. Program Update
 - b. Appeal Process
 - c. Evaluation Process – Changes
 - d. Evaluation Process – Proposed Changes under discussion
- 4) Question from Evaluator – What are the rules for de-flagging an alert (i.e., handler changes his mind)?
- 5) Next Call

PROPOSED ACTIONS

- 1) **Minutes from 21 June 2006 Conference Call**
 - Approved
- 2) **Review of TFL Meeting**
 - Position descriptions are moving forward and will be approved in bulk.
 - Certificates – FEMA should resume working on them soon. In the meantime, CSC will send letters of certification for the files.
 - 2007 Evaluator rotation roster -- Collaborative effort between CSC and TFL's.
- 3) **Evaluator Conference Calls**
 - Each CSC member will speak on their designated topic and then open it up for questions/comments at the end.
 - a. **Program Update--Teresa**
 - b. **Appeal Process--Joe**

- c. **Evaluation Process – Changes –JD, Mike**
 - d. **Evaluation Process – Proposed –Debra, Cathy, Darren**
- 4) Question from Evaluator – What are the rules for de-flagging an alert (i.e., handler changes his mind)?**
- There is no de-flagging – A handler may verbalize, but cannot reposition the flag (once he has called it).
- 5) Next Call (Face-to-Face Meeting in August)**

NEXT CONFERENCE CALL(s)

CSC Call: Will pick date at face to face

Evaluator Conference Call: 11 July 2006 1200 EDT

Evaluator Conference Call: 13 July 2006 2000 EDT

NEXT FACE TO FACE MEETING

August 11-13, Denver, CO