

MEMORANDUM

U.S. Department of Homeland Security

Washington, D.C. 20472



FEMA

DATE: 24 May 2007

FOR: Rory Rehbeck, Chair
Search Working Group

FROM: Canine Sub-Group

SUBJECT: Canine Sub-Group Telecon Minutes

Please find the attendance and agenda items addressed on the Canine Sub-Group
24 May 2007 conference call:

MEETING DATE(s)		24 May 2007	Call # 108
MEMBERSHIP / ATTENDANCE			
Member	Y/N	Guest	Y/N
Teresa MacPherson, Chair	Y		
Mike Marks	Y	Jennifer Massey (scribe)	Y
Joe Caputo	Y		
Cathy Schiltz	Y		
John Dean	Y		
Darren Bobrosky	Y		
Debra Tosch	Y		

AGENDA ITEMS/DISCUSSION

1) Minutes From 24 May 2007 Conference Call

2) June Work Group Meetings

3) Position Description and Position Task Book

4) Canine Sub-Group Face-to-Face Meeting

- Action items

--Screening process/excess prop/vendors

--Veterinarian course for Medical Specialists

--Test Announcements/Applications through Canine Sub-Group

--Canine annual exam

--Videos

5) Nebraska Test

6) New Lead Evaluator – Jeaneen McKinney (NM-TF1), Handler

7) Next Call

PROPOSED ACTIONS

1) Minutes From 24 May 2007 Conference Call

- Approved

2) June Work Group Meetings

The 2008 training calendar will be the focus of the June Ops meeting. The June WG meetings need to produce training needs for 2008 in order to construct the calendar.

3) Position Description and Position Task Book

Everyone should look these over again before the June meetings.

4) Canine Search Group Face to Face Meeting

- Propose August 24-26 in Miami.

Action Items

- **Screening Process/Excess Prop/Vendors** – To be completed at the face to face.
- **Veterinarian Course for Medical Specialists** – Lori Gordon from MA-TF1 will attend the June WG meetings to present information to the Medical WG.
- **Test Announcements/Applications Through Canine Sub-Group** – Discuss with SWG/TFLs/Ops
- **Canine Annual Exam** – Need input regarding what should be included in the canine annual exam—consulting with Vet Group.
- **Videos** –address at the face to face.
- **Test Dogs at CE's** – Mandate? Address at face-to-face. On pre-evaluation calls make sure that the host has a test dog and backup test dog in place.
- **Review of Current CSSP** – Address at face-to-face.
- **Contingency Plan for Evaluations** – What happens if there is a full test and for some reason, weather for example, all teams are not able to be tested? Can we run teams into the night (dark)? Will address at face-to-face.

5) Nebraska Test

- Joe, Darren and Cathy attended from CSG. Test went well even with weather problems. Only 10 teams – were able to get all the dogs tested around weather issues. Ran CE and CP. Organization was good. Clean test in regards to dogs (clean pass/fail). Ran test dogs – the test dogs found all of the victims under 15 minutes on both piles. Tested the handlers ability to put the dog in the right place. Test dogs ran the day before – did not have time to run on test day due to time constraints given adverse weather conditions. All key positions were filled by the Task Force, however, they were short in regards to having extra help (e.g., victims).

6) New Lead Evaluator – Jeaneen McKinney (NM-TF1), Handler

- Approved

7) Next Call

- 21 June 2007 @ 1400 hours EST

CONFERENCE CALL(s)

CSG Call: 21 June 2007 @ 1400 hours EST

NEXT FACE TO FACE MEETING

Propose August 24-26, 2007 in Miami, Florida