

MEMORANDUM



DATE: 24 January 2008

FOR: Rory Rehbeck, Chair
Search Working Group

FROM: Canine Sub-Group

SUBJECT: Canine Sub-Group Telecon Minutes

Please find the attendance and agenda items addressed on the Canine Sub-Group 24 January 2008 conference call:

MEETING DATE(s)		24 January 08	Call # 115	
MEMBERSHIP / ATTENDANCE				
Member	Y/N	Guest	Y/N	
Teresa MacPherson, Chair	Y			
Mike Marks	Y			
Joe Caputo	N			
Susann Brown	Y			
John Dean	N			
Darren Bobrosky	Y			
Debra Tosch	Y			

AGENDA ITEMS/DISCUSSION

- 1) Minutes from Dec 27 call
- 2) New Evaluator apps
- 3) 2008 survey
- 4) Evaluator roster
- 5) Jan WG meetings
- 6) Jan Ops/TFL meetings
- 7) Goodbye JOE!
- 8) Other
- 9) Next call

PROPOSED ACTIONS

- 1) Minutes from 27 December 2007 telecon
 - Approved
- 2) New Evaluator apps approved for TFs with less than 2 evaluators:
 - Kay Rice, handler, OH-TF1
 - Kelly Clark, handler, OH-TF1 (Previously approved, hereby re-approved)
 - Paul Gitlin, handler, NY-TF1
- 3) 2008 Canine Coordinator Survey
 - Debra has most of the info and will get the rest for completion in time for the TFL meeting next week
- 4) Evaluator Roster
 - Declines have been previously tracked, but the CSG agreed to put the Alternate list in order by date-last-evaluated and discontinue tracking declines. The built-in control mechanism is the requirement to evaluate at least once every two years.

To date, no evaluator has NOT had the opportunity to evaluate at least once every two years. No one has expired.

5) Jan Work Group meetings

- Focus was on Position Descriptions and Position Task Books
- Vet Group Rep sat in with Medical WG again and assisted in writing a PD for a Vet on the IST
- Several CSG members met with Grants WG to discuss excessing dogs purchased with federal funds. This will be a part of our Screening Process Rec. Need to look at guidelines from other federal agencies that use canines. Work with Grants and Legal Issues. Plan is to have the Rec completed by the April meeting.

6) Jan Ops/TFL meetings

- Focus will be on finalizing the PDs and PTBs.
- Canine will give a status report and check on the 2 recs on the table (Application/Announcement process and Annual Canine Medical Exam parameters)

7) Joe Caputo retires

- Joe was not able to participate in his last call as he was attending Brett Henderson's funeral. We thank Joe for all of his hard work and wish him well.

8) Other

- Darren confirmed that CA-TF4 will host the CE originally scheduled scheduled for Jan, on Sept 20/21, 2008. Evaluator Group One will be the designated evaluators.
- Debra reported that CA will sponsor State certifications that incorporate three piles and an unknown number of victims and zero false alerts. This test may also be used as a readiness test (CP) for the FEMA CE.
- Report from Teresa and Susann who conferenced with reps of a proposed Working Dog Center. Goal is a comprehensive facility on secure acreage, north of Philadelphia, PA to include the breeding, training, certifying and rehab-ing of working dogs,.

9) Next Call

- 20 February 2008 @ 1400 EST

CONFERENCE CALL(s)

Pre-evaluation telecon for FL-TF1 CE: 15 February 2008 @1400 hours EST

Pre-evaluation telecon for IN-TF1 CP: 20 February 2008 @ 1330 hours EST

CSG Call: 20 February 2008 @ 1400 hours EST

NEXT FACE TO FACE MEETING

April 24-25, 2008 in San Diego, California